



Handbook of Information 2024-25



Bachelor of Computer Applications (BCA) & Post Graduate Diploma in Computer Applications (PGDCA)

MSCM Govt. College Thural, District Kangra (HP) – 176107

Email: gcthural-hp@nic.in

Website: www.gdcthural.in

Tel: 01894-276645



HIGHER EDUCATION INSTITUTE SOCIETY (HEIS)
MSCM GOVT. COLLEGE THURAL, HP- 176107
College Website: www.gdcthural.in

Registrations are invited from eligible candidates for the BCA/PGDCA under self Finance course 2024-2025

S.No.	Name Of Course	No. of Seats
1.	Bachelor Of Computer Application(BCA)	60
2.	Post Graduate Diploma In Computer Application(PGDCA)For all Graduates	60

Starting Date of Registration:03-06-2024

Detailed Information available in the prospectus uploaded on the College Website.

Dr. Pardeep K.Kaundal
Principal
MSCM Govt. College Thural, HP
Contact No: 01894-294958
Mobile No. 7807926940/9459240658



From the Desk Of The Principal.....

Let us aim at leaving a better progeny for our country rather than leaving a better country for our progeny. Our country is what we are"

These lines have always inspired me and helped me to execute my responsibilities as a college Principal with utmost dedication and commitment. Youth is any country's biggest strength and they ultimately shape a country's future.

College years are the most crucial years in an individual's life. They mould and develop their unique personality as a being, which they carry along with them throughout their life. As we end this academic year, I wish to reiterate the importance of a few things that must be remembered always. Parents should remember that the children should not be forced but be guided to achieve whatever goals they may have in their minds, in an easy and pleasing manner, so that we may be able to discover that touch of genius in each one of them. Students, on the other hand should always have purpose in life and never let go of perseverance and dedication towards attaining their goals.

I wish you all a very bright and successful future ahead. May you achieve success in all your endeavors but at the same time learn to embrace failures as lessons rather than disappointment. I hope your college journey taught you some metamorphic lessons and gave you some unforgettable memories you would cherish for a lifetime.

Principal
Dr.Pardeep K.Kaundal

ACADEMIC CUM ACTIVITIES CALENDER 2024-2025

Sr. no.	Particulars	Period
1.	<ul style="list-style-type: none"> • Submission of Admission forms • Pre Admission counseling of the students • Display of 1st merit list • Fee to be Deposited • Display of 2nd Merit list • Fee Deposit 	03-06-2024 to 15-07-2024 03-06-2024 to 15-06-2024 16-07-2024 up to 01:00 pm 16-07-2024 to 19-07-2024 20-07-2024 up to 5.00 pm 20-07-2024 up to 5.00 pm
2.	Orientation of First semester students	22-07-2024
3.	Post Admission Counseling	20-07-2024,22-07-2024(two days)
4.	Commencement of regular classes	23-07-2024
5.	Admission of 3rd semester students on roll on basis	06-06-2024 to 15-07-2024
6.	Enrolment in Rovers & Rangers/ Red ribbon club/ NSS/societies	1 st week of August
7.	Plantation drive by Clubs and Societies	2 nd week of August
8.	Parent- Teachers Association General House Meeting	2 nd week of August
9.	Fresher Party	1 st week of Sept. 2024
10.	Constitution of CSCA	As per University notification
11.	Applications for SC/ ST/IRDP Scholarship	As per Govt. notification
12.	Filling of e-examination form	As per University notification
13.	Mid-Term Exams	2 nd week of December
14.	Activities by Career Guidance and Placement Cell	One activity in a month
15.	Annual Athletic Meet	2 nd week of November
16.	NSS Camp (7 days)	Last week of December
17.	Submission of Articles to the college magazine	Last week of Dec
18.	Annual Day Celebration	2 nd week of March
19.	Annual Examination	April 2025(to be notified by University)

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Introduction Of MSCM GOVT. College Thural

In order to immortalize the name of Maharaja Sansar Chand Ji, a great warrior and famous ruler of Distt. Kangra, the college was named after Maharaja Sansar Chand as MSCM Degree College in 1978. It was established as a Govt. institution in the year 2005. The college is situated in Palampur Hamirpur (via Sujanpur) highway on the bank of Neugal rivulet. The college is situated about 2 kms from Thural town. There is a frequent bus service on this route. The campus of the college is spread over an area of 42 kanals. The place is surrounded with natural beauty and is an ideal place for study. It is a co-education institution and offers courses in Humanities, Science, Commerce and Computer application (BCA/PGDCA). The BCA Classes has been already started in the college from the session 2020-2021 and PGDCA classes started in the college from the session 2021-2022. The college has a well-stocked automated library, IT Lab and wi-fi Campus. The classes are taking place in the newly constructed building. There is lot of infrastructure available in the college for the students such as Stadium, volley ball ground, badminton ground along with new IT Labs. The Science Classes has been already started in the college from the session 2022-2023.



MOTTO OF THE COLLEGE

The motto of the college is “Sa Vidaya Ya Vimuktaya”. Sa means She, Vidya means knowledge, Ya means That and Vimuktaya means Freedom...“it is the knowledge which enlightens us and the education which liberates us from this materialistic world”. In simple words, it means the knowledge which liberates us. Education is playing a very important role in the traditional and cultural roots of our society and this motto is used to be strictly followed in all education institution and Gurukuls of our country for the overall development of personality of the students.

Due to this, our society’s structure of morality and cultural background is very strong. The words of motto have profound significance in the context to an education institution. Education is that knowledge which helps us to conquer the darkness. It widens the horizon and increases the spare of understanding. No doubt, true and constructive approach of education in the institution. The motto also inspires students and teachers to learn more about unlimited world of self-knowledge.

The right action which does not conduct to bondage(Karmabandha in the Bhagavadgita sense)that is (true) knowledge which conduces to final liberation or spiritual emancipation,(any)other knowledge skill in crafts.

Faculty & Staff

S.No.	Name	Designation	Contact No.
1	Dr. Pardeep K.Kaundal	Principal	7018535821
2	Dr. Sanjeev Sharma	Coordinator	8894273632

BCA Faculty

S.No.	Name	Mobile No
1	Mrs. Ritu Rana	7807926940
2	Mrs. Supriya Dhiman	8278702343
3	Mrs. Poonam Rana	8894135847
4	Mrs. Ishu Verma	7018664964
5	Mr. Amanjeet	8627085784

Non Teaching Staff

Sr. no.	Name	Designation	Contact no.
1.	Smt. Renu	Clerk	8219758445
2.	Mrs. Deewanshi	Clerk	7559620530
3.	Miss Deeksha	Clerk	7807839148

ADMISSION COMMITTEES: 2024-2025

Course	Name	Act as
B.C.A & PGDCA	Dr. Vishal Walia	Convener
	Dr.Sanjeev Sharma	Co-Convener
	Mrs.Ritu Rana	Member
	Mrs Poonam Rana	Member
	Mrs Ishu Verma	Member

ADMINISTRATIVE COMMITTEES FOR THE SESSION: 2024-25

Sr. No	Name	Duty assigned
College Advisory Council		
1	Prof. Kamal Kumar	Convener
2	Prof. Ravi Singh Palsra	Co-convener
3	Prof. Amit Sharma	Member
5	Prof. Pawan Rana	--do--
6	Dr. Vishal Walia	--do--
7	Dr. Sanjeev Sharma	--do--
8	Dr. Shishu Paul	--do--
9	Prof. Navita Devi	--do--
IQAC (Internal Quality Assurance Cell)		
1	Dr. Pardeep Kumar (Principal)	Chairperson
2	Sh. Kamal Kumar (Associate Professor-Economics)	Coordinator
3	Dr. Amit Sharma (Assistant Professor-English)	AssistantCoordinator
5	Sh. Lekh Ram Negi (Assistant Professor-History)	Member
6	Dr Vishal WaliaAssistant Professor-Mathematics)	Member
7.	Dr. Sanjeev Sharma (Assistant Professor-Hindi)	Member
8	Pawan Rana (Assistant Professor-Political Science)	Member
9	Dr. ShishuPaul(Assistant Professor-English)	Member
10	Mrs. Renu (Clerk)	Member
11	Dr Anil Kumar Azad (Retired Principal) Educationist	Member
12	Sh. Anchal Singh Rana(Representative of Industries Association)	Member
13	Dr. Antriksh Sood (Representative of local society)	Member
14	Prof. Pankaj Sood (Principal GC Rakkar) Representative of Employer	Member
15	Sujal Bhardwaj (BSc2 nd Year Non-Med.) Representative of Student Community	Member
16	Sh. Sunil Kumar (PTA Pradhan) Representative of Parents	Member
Students & CSCA Advisory Committee		
1	Prof. Ravi Singh Palsra	Convener
2	Prof. Amit Sharma	Co-convener
3	Dr. Sanjeev Sharma	Member
4	Prof. Kushal Singh	--do--
5	Prof. Prem Lata	--do--
6	Mr. Ranjeet Singh Rana (Asstt. Librarian)	--do--

Career Counselling & Placement Cell		
	Principal	Chairman
1	Dr. Vishal Walia	Deputy Head
2	Dr. Sanjeev Sharma	Member Secretary
3	Prof. Navita Devi	Member
4	Prof. Kushal Singh	Member
5	Prof. Prem Lata	Member
6	Prof. Ajay Kumar	Member
7	PTA President	Member
1	Prof. Navita Devi	Convener
2	Prof. Prem lata	Co-convener
3	Ms. Manju Kumari (Asstt. Librarian)	Member
4	Ms. Renu (Clerk)	Member
5	Ms. Nirmala Devi	Member
6	Ms. Neha Rana (External Member) (lawyer)	Member
7	Two CSCA Members (Girls)	Member
Women Development Committee		
1	Prof. Navita Devi	Convener
2	Prof. Prem lata	Co-convener
3	Ms. Manju Kumari (Asstt. Librarian)	Member
4	Ms. Renu (Clerk)	Member
1	Prof. Ravi Singh Palsra	Convener
2	Prof. Amit Sharma	Co-convener
3	Dr. Sanjeev Sharma	Member
4	Prof. Prem Lata	Member
AISHE		
1	Dr. Vishal Walia	Nodal Officer
Scholarship Committee		
1	Prof. Pawan Rana (Scholarship Incharge)	Convener
2	Dr. Vishal Walia	Member
3	Prof. Navita Devi	Member
4	Prof. Kushal Singh	Member
5	Prof. Ajay Kumar	Member
6	Ms. Renu (Clerk)	Member
7	Mr. Ranjeet Singh Rana (Asstt. Librarian)	Member
Cultural activities and Youth Festival Committee		
1	Prof. Kamal Kumar	Convener

2	Prof. Amit Sharma	Member
3	Dr. Sanjeev Sharma	Member
4	Prof. Navita Devi	Member
5	Prof. Ajay Kumar	Member
6	Prof. Prem lata	Member
7	Ms. Manju Kumari (Asstt. Librarian)	Member
Time Table Committee		
1	Dr. Vishal Walia	Convener
2	Dr. Sanjeev Sharma	Co-convener
3	Prof. Navita Devi	Member
4	Prof. Kushal Singh	Member
RUSA Cell and Ek Bharat Shrestha Bharat Committee		
1	Prof. Kamal Kumar	Convener
2	Prof. Ravi Singh Palsra	Co-convener
3	Prof. Pawan Rana	Member
4	Dr. Shishu Paul	Member
5	Prof. Kushal Singh	Member
6	Prof. Ajay Kumar	Member
House/Mid Term Examination Committee		
1	Dr. Vishal Walia	Convener
2	Prof. Pawan Rana	Co-convener
3	Dr. Sanjeev Sharma	Member
4	Prof. Navita Devi	Member
Discipline & Anti Ragging Committee& Anti Ragging squad		
1	Dr. Pardeep Kaundal (Principal) (Mob. No. 7018535821)	Principal
2	Prof. Kamal Kumar (8219651924)	Convener
3	Prof. Ravi Singh Palsra (8219316193)	Co-convener
4	Prof. L. R Negi (9418269034)	Member
5	Prof. Amit Sharma (9816572255)	--do--
6	Dr. Vishal Walia (9805510230)	--do--
7	Prof. Pawan Rana (9736734134)	
8	Dr. Sanjeev Sharma (8894273632)	--do--
9	Prof. Prem Lata (6280455939)	--do--
10	Mr. Ranjeet Singh Rana (Asstt. Librarian) (9816448448)	--do--
Library Advisory Committee		
1	Dr. Sanjeev Sharma	Convener
2	Prof. Navita	Co-convener

3	Prof. Kushal Singh	Member
4	Prof. Ajay Kumar	Member
5.	Prof. Prem Lata	Member
6	Mr. Ranjeet Singh Rana (Asstt. Librarian)	Member
7	Ms. Manju Kumari (Asstt. Librarian)	Member
Book Bank Committee		
1	Prof. Kushal Singh	Convener
2	Prof. Ajay Kumar	Co-convener
3	Prof. Prem Lata	Member
4	Mr. Ranjeet Singh Rana (Asstt. Librarian)	Member
5	Ms. Manju Kumari (Asstt. Librarian)	Member
Sports Committee		
1	Prof. Ravi Singh Palsra	Convener
2	Prof. L. R Negi	Co-convener
3	Dr. Sanjeev Sharma	Member
4	Prof. Kushal Singh	Member
5.	Prof. Ajay Kumar	Member
College Building Fund/Repair & Renovation Committee		
1	Prof. Kamal Kumar	Convener
2	Prof. Ravi Singh Palsra	Co-convener
3	Dr. Vishal Walia	Member
4	Dr. Sanjeev Sharma	Member
5	Prof. Navita Devi	Member
6	S.D.O HP PWD Thural	Member
7	Panchayat Pradhan/ward member	Member
8	PTA President	Member
9	CSCA President	Member
10	Ms. Renu (Clerk)	Member
PTA Sectary		
1	Dr. Sanjeev Sharma	Convener
RTI and Legal Affairs Committee		
1	Prof. L R Negi	Convener
2	Prof. Prem Lata	Co-convener
3	Ms. Renu (Clerk)	Member
Staff Secretary		
1	Prof. Navita Devi	Staff Secretary
2	Prof. Kushal Singh	Joint Staff Secretary

College Finances (Bursar)		
1	Prof.Kamal Kumar	Bursar
NSS Programme Officer		
1	Prof. Pawan Rana	Programme Officer
2	Prof. Kushal Singh	APO
Rovers/Rangers Leaders		
1	Prof. Navita Devi	Rovers Leader
2	Prof. Ajay Kumar	Rangers Leader
Red Ribbon Club and Red Cross Society		
1	Prof. Prem Lata	Convener
2	Prof. Ajay Kumar	Co-convener
3	Ms. Manju Kumari (Asstt. Librarian)	Member
Eco. Club		
1	Prof. Shishu Paul	Convener
2.	Prof. Kushal Singh	Member
3.	Prof. Prem Lata	Member
Anti-Drug Cell/Prahari Club		
1	Prof. Kushal Singh	Nodal Officer
2	Prof. Ajay Kumar	Member
3	Student Members =30	Member
Energy Club		
1	Prof. Kushal Singh	Nodal Officer
2	Prof. Prem Lata	Convenor
3	Student Members =25	Member
Road Safety Club		
1	Prof. L. R Negi	Convener
2	Prof. Amit Sharma	Co-convener
3	Prof. Ajay Kumar	Member
Educational Tours, Excursions & Adventure Club		
1	Prof.RaviSinghPalsra	Convener
2	Dr.VishalWalia	Co-convener
3	Dr.SanjeevSharma	Member
4	Prof. Ajay Kumar	Member
5.	Prof. Prem Lata	Member
Water Management and Rain Harvesting Committee		
1	Prof.PawanRana	Convener

2	Dr.SanjeevSharma	Member
3	Prof. Kushal singh	Member
4	Sh.RanjeetSinghRana(A/Librarian)	Member
5	Ms. Renu (Clerk)	Member
Electricity Management Committee		
1.	Prof. L. R Negi	Convener
2.	Prof.PawanRana	Co-convener
3.	Dr.SanjeevSharma	Member
4.	Prof. Kushal Singh	Member
5.	Ms. Renu (Clerk)	Member
College Canteen Committee		
1	Prof.RaviSinghPalsra	Convener
2	Dr. VishalWalia	Co-convener
3	Prof.PawanRana	Member
4	Dr.SanjeevSharma	Member
5	Prof. Prem Lata	Member
6	Sh.RanjeetSinghRana(A/Librarian)	Member
Campus Beautification & Cleanliness Committee		
1	Prof.PawanRana	Convener
2	Prof. Navita Devi	Co-convener
3	Prof. Prem lata	Member
4	Ms. Manju Kumari (Asstt. Librarian)	Member
5	Ms. Renu (Clerk)	Member
1	Dr. Amit Sharma	Convener
2	Dr. Vishal Walia	Co-convener
3	Prof. Navita Devi	Member
4	Prof. Kushal Singh	Member
5	Prof. Prem Lata	Member
6	Ms. Renu (Clerk)	Member
7	Sh.RanjeetSinghRana(A/Librarian)	Member
Purchase Committee		
1	Prof. Kamal Kumar	Convener
2	Prof. Ravi Singh Palsra	Co-convener
3	Prof LR Negi	Member
4	Dr. Amit Sharma	Member

5.	Dr.Vishal Walia	Member
6	Dr.Sanjeev Sharma	Member
7	Prof Pawan Rana	Member
8	Dr. Shishu Paul	Member
9	Prof. Kushal Singh	Member
10	Prof. Prem Lata	Member
11	Ms. Renu (Clerk)	Member
1	Prof.Ravi Singh Palsra	Convener
2	Prof LR Negi	Co-convener
3	Dr.Vishal Walia	
4	Dr. Sanjeev Sharma	Member
5	Dr. Shishu Paul	Member
6	Prof. Navita	Member
Bus Pass Committee		
1	Prof.Ravi Singh Palsra	Convener
2	Dr.VishalWalia	Co-convener
3	Dr. Sanjeev Sharma	Member
4	Prof. Navita Devi	Member
5	Prof. Kushal Singh	
6	Prof. Ajay Kumar	--do--
7	Prof. Prem Lata	--do--
Information and Communication Technology Committee		
1	Dr. Amit Sharma	Convener
2	Dr.VishalWalia	Co-convener
3	Dr. Shishu Paul	Member
4	Prof. Kushal Singh	--do--
5	Prof. Ajay Kumar	--do--
6	Prof. Prem Lata	--do--
Editorial Board(College Magazine)		
1	Prof. Kamal Kumar	
2	Dr. Amit Sharma	
3	Prof.PawanRana	Pahari Section
4	Dr. Sanjeev Sharma	Hindi Section
5	Dr. Shishu Paul	News Section
6.	Prof. Navita Devi	Planning Section
7	Prof. Prem Lata	Science Section

POCSO COMMITTEE		
1	Prof. Navita Devi	Convener
2	Prof. Kushal Singh	Co-Convener
3	Prof. Prem Lata	Member
4	Ms. Manju Kumari (Asstt. Librarian)	-do-
5	Student Member (Female)	
6	Student Member (male)	Student Member (male)
CCA Verification Committee		
1	Dr.Vishal Walia	Arts Stream
2	Prof. Navita Devi	Commerce Stream
3	Prof. Prem Lata	Science Stream
UGC Affairs Committee		
1	Prof. Kushal Singh	Convener
2	Prof. Ajay Kumar	Member
1	Dr. Amit Sharma	Convener
2	Dr.VishalWalia	Co-convener
3	Dr.SanjeevSharma	Member
4	Prof. Navita Devi	Member
5	Prof. Kushal Singh	Member
6	Prof. PremLata	Member
NAAC Affairs Committee		
1	Prof. Kamal Kumar	Convener
2	Prof. Ravi Singh Palsra	Co-convener
3	Prof. L. R Negi	Member
4	Prof. Amit Sharma	--do--
5	Dr. Vishal Walia	--do--
6	Dr. Sanjeev Sharma	--do--
7	Prof. Pawan Rana	--do--
8	Dr. Shishu Paul	--do--
9	Prof. Navita Devi	--do--
10	Prof. Kushal Singh	--do--
11	Prof. Ajay Kumar	--do--
12	Prof. PremLata	--do--
13	Sh.RanjeetSinghRana(A/Librarian)	--do--
14	Ms. Manju Kumari (Asstt. Librarian)	--do--

15	Ms. Renu (Clerk)	--do--
SSR Compilation, preparation of profile, extended profile & submission of IIQA Committee		
1	Prof. L. R Negi	Convener
2	Dr. Amit Sharma	Co-convener
3	Dr. Vishal Walia	Member
4	Dr. Shishu Paul	--do--
6	Prof. Kushal Singh	--do--
7	Prof. Prem Lata	--do--
Disaster Management Committee		
1	Prof. L. R Negi	Convener
2	Prof. Amit Sharma	Co-convener
3	Prof. Ajay Kumar	Member
Committee for SC/ST, OBC & Minority Cell		
1	Prof. Ajay Kumar	Convener
2	Prof. Kushal Singh	Co-convener
3	Ms. Renu (Clerk)	Member
College Student Grievance Redressal Committee (CSGRC)		
1	Principal	Chairperson
2	Prof. Kamal Kumar	Member Secretary
3	Dr. Sanjeev Sharma	Member
4	Prof. Pawan Rana	--do--
5	Prof. Navita Devi	--do--
6	Prof. Prem Lata	--do--
8	Two representatives from students (Boy and Girl)	--do--
First Aid Committee		
1	Dr. Shishu Paul	Convener
2	Prof. Prem Lata	Co-convener
3	Prof. Ajay Kumar	Member
4	Ms. Manju Kumari (Asstt. Librarian)	Member
Research Development Committee		
1	Dr. Amit Sharma	Convener
2	Dr. Vishal Walia	Co-convener
3	Dr. Shishu Paul	Member
4	Dr. Sanjeev Sharma	Member
5.	Prof. Prem Lata	Member
College Website Management Committee		
1	Prof. Prem Lata	Convener

2	Prof. Kushal Singh	Member	
Enrolment of students in Swayam Courses			
1	Prof. Ajay Kumar	Convener	
2	Prof. Kushal Singh	Member	
Academic Bank of Credits and Digi Locker (NAD/ABC Cell)			
1	Dr. Shishu Paul	Nodal Officer	
2	Prof. Navita Devi	Deputy Nodal Officer	
1	Prof. Amit Sharma	Coordinator	
2	Prof LR Negi	Assistant Coordinator	
Press, Photography and Social Media Committee			
1	Prof. Pawan Rana	Convener	
2	Prof. Prem Lata	Member	
	Senior Tutors/Tutors		
Students' Result Related Discrepancy Redressal Committee			
1	Dr.VishalWalia	Convener	
2	Prof. Navita Devi	Co-convener	
3	Prof. Kushal Singh	Member	
4	Prof. Prem Lata	Member	
College Campus Cleanliness Supervision Committee			
1	Prof. Kamal Kumar Sh.RanjeetSinghRana(A/Librarian)	New Building/Library	Convener Member Member
2	Prof. L R Negi Dr. Shishu Paul	Admin Block	Convener Member
3	Prof. Navita Devi Prof. Prem lata	BCA PGDCA department	Convener Member
4	Prof. Pawan Rana Prof. Kushal Singh	Outer Campus	Convener Member
5	Dr. Sanjeev Sharma Prof. Ajay Kumar	Canteen, Ground & Park	Convener Member
Girls Common Room Supervision and Maintenance Committee			
1	Prof. Navita Devi	Convener	
2	Prof. Prem Lata	Member	
	Societies		
A	Language Society		
	Dr. Amit Sharma	Convener	
	Dr. Sanjeev Sharma	Member	

	Dr. Shishu Paul	--do--
B	Social Sciences Society	
	Prof. L.R Negi	Convener
	Prof. Pawan Rana	Member
C	Science Society	
	Prof. Kushal Singh	Convener
	Prof. Prem Lata	Member
D	Commerce Society	
	Prof. Ravi Singh Palsra	Convener
	Prof. Navita Devi	Member
College Activity Record Maintenance Committee		
1.	Dr. Shishu Paul	Convener
2.	Prof. Navita Devi	Member
3	Prof. Prem Lata	Member
Bio-metric Attendance		
1	Prof. Prem Lata	Nodal Officer
2	Prof. Kushal Kumar	Deputy Nodal Officer
1	Prof. Prem Lata	Convener
2.	Prof Ajay Kumar	Member
3.	Ms. Manju Kumari (Asstt/. Lib.)	Member

BCA Course Eligibility, Age limit and Basis of Admission

Bachelor of computer application is three year degree courses having semester system of examination spread over six semesters under self financing scheme. The distribution of seats for the course is as under:-

Subsidized seats	50
Non-subsidized seats	10

Eligibility

Plus two examinations in any discipline under 10+2 scheme or any other examination equivalent there to, of board/university established by law in India with at least 40% marks (35% marks for SC/ST category). Merit is the first priority .

Age Limit

Maximum age limit for admission to BCA course will be applicable as per govt. / HPU norms. The vice chancellor may permit age relaxation up to maximum of three months.

Dress Code of BCA

A dress code has been designed by the department which is compulsorily followed by all students pursuing BCA course. The students are expected to come to the college neatly dressed. Violation of dress code may result in fine.

Off days for uniform: Wednesday

Summer dress code (Uniform for girls and boys): Sky Blue shirt with black trouser with black belt; Black necktie; Black socks and black shoes.

Winter dress code (Uniform for girls and boys): Black V-neck pullover; Black coat of college;

Admission Criterion

BASIS OF ADMISSION

Subsidized Seats

The admission to BCA will be purely on the basis of merit cum written test marks obtained. Relaxation will be provided to SC/ST candidates as per norms.

Non-Subsidized Seats

This scheme admits students as per the merit cum written test. The candidate seeking admission under non-subsidized must submit his/her application on a plain paper with the coordinator. After filling the seats in the subsidized category will be admitted in this category.

In addition to the eligibility conditions mentioned above (under subsidized category), NRIs/NRI sponsored/foreign nationals shall be required to submit along with application form, the following documents as may be applicable for category of their candidature.

- A. Proof of nationality in case of foreign nationals.
- B. Proof of their status in the case of NRI's for this purpose, either of the following documents shall be considered as a proof.
 - i) Copy of non-resident card/employment card issued by the employer.
 - ii) Photocopy of the immigration card/employment VISA entry on the passport along with details of the passport.
 - iii) Certificate issued by the Indian embassy/high commission in the country where NRI is residing.
- C. Certificate of sponsorship from NRI in the case of a sponsored candidate, along with proof of NRI status of the sponsor required under Para(B)
- D. Photography of the latest assessment order of the income-tax authorities in India and the permanent account number (PAN) of the sponsor issued by the income tax department.
- E. Two self addressed envelopes of size 28×13cm bearing stamps for Rs. 6 or in the case of foreign addressee stamps of required amount should be affixed by the applicant. Admission to the courses except of seats reserve for NRI/s/NRI sponsored and foreign students shall be subject to the following conditions:
 - (A) 15% and 7.5% seats shall be reserved for SC and ST candidates respectively; who have passes their qualifying examination from H.P. board of

school education, or any other school located within the territorial jurisdiction of Himachal Pradesh affiliated to any other education board e.g. CBSE or ICSE board etc. however, reservation of seats will be governed by notification of the government of the government from time to time.

(B) The remaining 77.5% seats shall be filled as under:

- (i) 25% of the seats for admission to the course shall be open for all the candidates irrespective of the institution from which they have passed their qualifying examination.
- (ii) 75% of seats shall be filled out of the candidates who have passed their qualifying examination from hp board of school education or any other school located within territorial jurisdiction of Himachal Pradesh affiliated to the following reservation:
 - (a) 5% of all seats shall be reserved for outstanding sportsmen.
 - (b) 5% of the seats shall be reserved for the outstanding cultural activities.
 - (c) 3% of the seats shall be reserved for physically handicapped candidates.
 - (d) Provided that the minimum eligibility for admission to the course in case of SC/ST will be 5% lower than the eligibility conditions for the candidates.
 - (e) For single child girl category the reservation will be given also as per norms.
 - (f) The Roster system will be followed as per norms

The admission to these reserved seats as stated at (a), (b) & (c) to Para (ii) of clause (B) above shall be made as per procedure/rules approved by the executive council from time to time.

120 points roster of Hp University showing reservation of various categories for admission shall be followed.

1	27 ST	53 ST	79 SP	105
2	28	5 4	80 ST	106 SC
3	29	5 5	81 CUL	107 ST
4	30	5 6	82	108
5	31	5 7	83	109
6	32	5 8	84	110
7SC	33SC	59 SC	85 SC	111
8	34 HT	60 SP	86	112
9	35	61 CUL	87	113 SC
10	36	6 2	88	114
11	37	6 3	89	115
12SC	38 CUL	6 4	90	116
13ST	39 SC	65 SC	91	117 SP
14	40 SP	66 HC	92	118 CUL

15	41 ST	67 ST	93 ST	119 SC
16	42	6 8	94	102 ST
17	43	6 9	95	
18 SC	44	7 0	96	
19 SP	45	7 1	97 SC	
20 CUL	46 SC	72 SC	98 CUL	
21	47	7 3	99 SP	
22	48	7 4	100 HC	
23	49	7 5	101	
24	50	7 6	102	
25	51	7 7	103	
26 SC	52 SC	78 SC	104	

Abbreviation used: SC: Scheduled Cast; ST: Scheduled Tribes; SP: Sports; CUL: Cultural; HC: Handicapped / Physically Challenged Number of Category – Wise Reserved seats in 120point reservation roster.

SC: 18 Seats (15%)

ST: 9 Seats (70%)

SP: 6 Seats (5%)

CUL: 6 Seats (5%)

HC: (3%)

Detailed Course Outline for BCA

BCA 1st Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0101	Mathematics -I	4	70	30	100
BCA0102	Applied English	4	70	30	100
BCA0103	Computer Fundamentals	4	70	30	100
BCA0104	C Programming	4	70	30	100
BCA0105	Office Automation Tools	4	70	30	100
BCA0104(P)	C programming Lab I	3	35	15	50
BCA0105(P)	Office Automation Tools Lab II	3	35	15	50

BCA 2nd Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0201	Mathematics -II	4	70	30	100
BCA0202	Communicative English	4	70	30	100
BCA0203	Digital Electronics	4	70	30	100
BCA0204	Data Structures	4	70	30	100
BCA0205	Database Management System	4	70	30	100
BCA0204(P)	Data Structures Lab III	3	35	15	50
BCA0205(P)	Database Management System Lab IV	3	35	15	50

BCA 3rd Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0301	Mathematics -III	4	70	30	100
BCA0302	Business Practice & Management	4	70	30	100
BCA0303	Computer Organization	4	70	30	100
BCA0304	Object Oriented Programming C++	4	70	30	100
BCA0305	Desktop Publishing & Designing	4	70	30	100
BCA0304(P)	Object Oriented Programming C++Lab III	3	35	15	50
BCA0305(P)	Desktop Publishing & Designing Lab IV	3	35	15	50

BCA 4th Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0401	Personnel Management	4	70	30	100
BCA0402	Accounting	4	70	30	100
BCA0403	System Analysis and Design	4	70	30	100
BCA0404	Internet Technology & Web Page Design	4	70	30	100
BCA0405	Programming in Visual Basic	4	70	30	100
BCA0404(P)	Internet Technology & Web Page Design Lab VII	3	35	15	50
BCA0405(P)	Programming in Visual Basic Lab VIII	3	35	15	50

BCA 5th Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0501	Operating System	4	70	30	100
BCA0502	E-Commerce	4	70	30	100
BCA0503	Management Information System	4	70	30	100
BCA0504	ASP.NET Technologies	4	70	30	100
BCA0505	Computer Oriented Statistical Method	4	70	30	100
BCA0504(P)	ASP.NET Technologies Lab -IX	3	35	15	50
BCA0505(P)	Computer Oriented Statistical Method Lab -X	3	35	15	50

BCA 6th Semester

Paper Code	Paper Title	Credit	ESE	CCA	Maximum Marks
BCA0601	Computer Networks	4	70	30	100
BCA0602	Numerical Methods	4	70	30	100
BCA0603	Multimedia Technology	4	70	30	100
BCA0604	Computer Graphics	4	70	30	100
BCA0605	Software Engineering	4	70	30	100
BCA0604(P)	Computer Graphics Lab-XI	3	35	15	50
BCA0605(P)	Major Project	3	35	15	50

Fee Structure

The College will charged fee and funds as per following schedule:

- i) First installment : At the time of admission
- ii) Second installment: December/January Fines and other dues, if any, shall be charged as and when these are notified. Fee once paid shall not be refunded in any case. The library security / or any other security will lapse if it is not claimed within one year after leaving the college.

	1 st Installment	2 nd Installment
BCA faculty fee for subsidized category	Rs. 6000	Rs. 6000
BCA faculty fee for non subsidized seats	Rs. 12000	Rs. 12000
Admission fee	25	0
Tution Fee	300	300
Computer &Internet	200	200
Cultural Activity Fund	20	0
Amalgamated Fund	150	150
Identity Card Fund	10	0
House Exam Fee	40	40
College Magazine Fund	50	0
Health Fund	06	0
Student Aid Fund	2	0
Identity Card Fund	10	0
SAF	02	0
House Exam Fund	40	0
Medical Aid Fund	6	0
Campus Development Fund	10	0
Furniture Repair Fund	10	0
Book Replacement Fund	25	0
Sports Fund	120	120
Building Fund	60	60
University Development Fund	250	0
Library Security Fund	100	0
Security	1000	0
Rover Ranger	30	30
Youth Welfare Fund	15	0
PTA Fund	500	500
Practical Fee		180
Red Cross	0	0

Distribution of fee per semester

Class	Fee
BCA(Subsidized)	
1 st Semester	Rs. 7939+1000(Refundable Security)
2 nd Semester	Rs. 7580
3 rd Semester	Rs. 8124
4 th Semester	Rs.7400
5 th Semester	Rs. 7599
6 th Semester	Rs. 7400

For Non Subsidized BCA

Extra Rs. 6000 in each Semester

General Guidelines for submission of Application Forms

Every candidate will fill **Registration form** first along with the fee then download the prospectus.

The Candidate will submit the duly filled application form along with the following documents in the college.

1. Matriculation certificate.
2. 10+2 certificate
3. Original copy of character certificate (from where 10+2 exam is passed)
4. H.P. Bonafide Certificate (only for girl students)
5. Minimum 40% disability certificate and category certificate (only for those candidates who seek admission against these seats).
6. Original Character Certificate from the Head of the Institution last attended. In case of private candidates, character certificate should be issued by Gazetted Officer/Panchayat Pradhan/Ward Counsel or but not more than 6 months old from the date of submission of Admit Card.
7. For 'Single Girl Child Category' seat, an affidavit from the parents declaring the same has to be submitted.
8. Transfer Certificate (Migration Certificate) for those candidates who have passed 10+2 examination not from Himachal Board but from any other board. Such students will

have to attach the copy of migration certificate and submit the original certificate at the time of counselling.

9. SC/ST/OBC/IRDP/BPL certificate(if any).

10. Documentary evidence/affidavit in proof of the applicant's activities during the gap period, if any, in the academic career of the applicant.

11. Photo copy of Aadhaar card.

12. Passport size photographs.

Post Graduate Diploma in Computer Application

In order to cater to the growing demand of computer awareness among the youth, this college has introduced a post graduate diploma in computer applications(PGDCA) from this academic session 2021-22.

The duration of PGDCA course is One year spread over two semesters. The examination will be held at the end of each semester.

S.NO.	Category	No. of seats
1.	Subsidized Seats	50
2.	Non-Subsidized	10
	Total(1+2)	60

Eligibility Conditions

Any graduate from recognized university or its equivalent with at least 50% marks (45% marks in case of SC/ST candidates).

Age Limit

The maximum age limit for the candidate seeking admission to PGDCA programme shall be 26 years for male candidates, 28 years for female candidates and 29 years for SC/ST candidates as on 1st July of the admission year. OR the age limit decided by HP government or by HPU/ SPU time to time.

Dress Code of PGDCA

A dress code has been designed by the department which is compulsorily followed by all students pursuing PGDCA course. The students are expected to come to the college neatly dressed. Violation of dress code may result in fine.

Off days for uniform: Wednesday

Summer dress code (Uniform for girls and boys): White shirt with black trouser with black belt; Black necktie; Black socks and black shoes.

Winter dress code (Uniform for girls and boys): Black V-neck pullover; Black coat of college;

Admission Criterion

The admission to PGDCA course will be on the basis of merit drawn in graduation. If number of candidate is three times or more than the no. of seat than entrance less will be held of 50 marks.

1. 15% and 7.5% seats shall be reserved for schedule caste and schedule tribe candidates respectively who have passed their B.Sc/B.Com. Or any other equivalent degree from any recognized university.
2. The remaining 77.5% seats shall be filled as under:
 - (i) 25% of the seats for admission shall be open for all the candidates irrespective of the institution from where they have passed their qualifying examination.
 - (ii) 75% of the seats shall be filled out of the candidates who have passed their graduation degree from Himachal Pradesh university subjected to the following reservations:
 - (a) 5% of the seats shall be reserved for outstanding sportsmen/women.

- (b) 5% of the seats shall be reserved for outstanding cultural activists.
- (c) 3% of the seats shall be reserved for physically handicapped candidates.
- (d) Reservation will be applicable as per HPU govt. and HPU/ SPU norms.
- (e) The Roster system will be followed strictly.

The H.P. University 120 Point roster for admission showing reservations of various categories shall also be followed as per norms.

FEE SCHEDULE FOR SUBSIDIZED CATEGORY

	1 st Installment	2 nd Installment
PGDCA Fund for subsidized seats	Rs. 6000	Rs. 6000
BCA Fund for non subsidized seats	Rs. 12000	Rs. 12000
Admission fee	25	0
Tuition Fee	300	300
Computer & Internet	200	200
Cultural Activity Fund	20	0
Amalgamated Fund	150	150
Identity Card Fund	10	0
House Exam Fee	40	40
College Magazine Fund	50	0
Health Fund	06	0
Student Aid Fund	2	0
Identity Card Fund	10	0
SAF	02	0
House Exam Fund	40	0
Medical Aid Fund	6	0
Campus Development Fund	10	0
Furniture Repair Fund	10	0
Book Replacement Fund	25	0
Sports Fund	120	120
Building Fund	60	60
University Development Fund	250	0
Library Security Fund	100	0
Security	1000	0
Rover Ranger	30	30
Youth Welfare Fund	15	0
PTA Fund	500	500
Practical Fee		180
Red Cross	0	0

Distribution of fee over two semesters

Class	Fee
BCA(Subsidized)	
1 st Semester	Rs. 7939+1000(Refundable Security)
2 nd Semester	Rs. 7580

For Non Subsidized PGDCA Extra Rs. 6000 in each Semester

SCHEME II

Self Financing Students (Non –Subsidized Category)

This applies only to NRI's/NRI sponsored/Foreign Nationals/Payment category. This scheme admits students as per the merit in the examination passed by the candidates. Top 10 Candidates who had applied in this category shall be admitted.

In addition to the eligibility conditions mentioned above, a candidates shall be required to submit along with the application form, anyone of the following documents as may be

Applicable for the category of their candidature.

1. Proof of nationality in case of Foreign Nationals.
 2. Proof of their status in the case of NRI's. For this purpose, either of the following documents shall be considered as a proper proof:
 - (i) Copy of Non-resident card/employment card issued by the employer.
 - (ii) Photocopy of the immigration card/employment VISA entry on the passport along with the details of the passport.
 - (iii) Certificate issued by the Indian Embassy/High Commission in the country where the NRI is residing.
 - (iv) Photocopy of the latest assessment order of income tax authorities either in India or the country of employment filed in the status of NRI.
-
1. Certificate of sponsorship from NRI in the case of a sponsored candidate along with a proof of NRI status of the sponsorer required under para (B)
 2. Photocopy of the latest assessment order of the Income Tax authorities in India and the permanent account.

Number (PAN) of the sponsor issued by the income tax department.

Candidates granted admission under self-financing scheme shall be required to pay an annual consolidated key of US \$550(Five hundred and fifty US Dollars) in case of foreign National of NRIs and Rs. 25000/- in case of NRI sponsored/ Non subsidized candidates. Their dues have to be submitted at the time of admission.

Note:

1. Fees will be paid in two installments.
2. Fees once deposited shall not be refunded.
3. The student admitted will be governed by the rules and regulation mentioned in the prospectus.

Documents to be attached with the application form:

The application forms duly filled and accompany the following documents should be submitted to:

The Director PGDCA Programme/Principal MSCM Government Degree College, Thural District Kangra (H.P.) – 176107

1. Matriculation certificate.
2. 10+2 certificate
3. Original copy of character certificate (from where 10+2 exam is passed)
4. H.P. Bonafide Certificate (only for girl students)
5. Minimum 40% disability certificate and category certificate (only for those candidates who seek admission against these seats).
6. Original Character Certificate from the Head of the Institution last attended. In case of private candidates, character certificate should be issued by Gazetted Officer/Panchayat Pradhan/Ward Counselor but not more than 6 months old from the date of submission of Admit Card.
7. For 'Single Girl Child Category' seat, an affidavit from the parents declaring the same has to be submitted.
8. Transfer Certificate (Migration Certificate) for those candidates who have passed 10+2 examination not from Himachal Board but from any other board. Such students will have to attach the copy of migration certificate and submit the original certificate at the time of counselling.
9. SC/ST/OBC/IRDP/BPL certificate (if any).
10. Documentary evidence/affidavit in proof of the applicant's activities during the gap period, if any, in the academic career of the applicant.
11. Photo copy of Aadhaar card.
12. Passport size photographs.

Note:-

The detailed course outline for PGDCA is given below which is subjected to any change by the Board of studies approved by Academic Council and Executive Council of Himachal Pradesh University.

Semester-I

Course Code	Title
DCS 101	Fundamentals of Programming using C
DCS 102	PC Software
DCS 103	Operating System
DCS 104	Computer Organization and Architecture
DCS 105	Practical I(C Language)
DCS 106	Practical II(PC Software)

Semester-II

Course Code	Title
DCS 201	Data and File Structure
DCS 202	System Analysis and Design
DCS 203	Object Oriented Programming and C++
DCS 204	Data Base Management System
DCS 205	Practical III (DFS using C++)
DCS 206	Practical IV(Database Management System)
DCS 207	Project Work

CODE OF CONDUCT AND GENERAL RULES for BCA/PGDCA

1. The decision of Principal in all matters will be final and binding.
2. Students must be seated in the classrooms before the start of the lecture. No student shall enter the class or knock the door after 5(Five) minutes of the start of the class.
3. No students shall be loitering near the classes once the classes are in progress.
4. Regular attendance in the class including guest lecturers is compulsory.
5. Use of mobile phones is strictly prohibited in the college premises.
6. Every student will submit assignment; project etc. as per periodic directions.
7. Misbehavior, persistence disobedience, habitual late coming, consumption of drug or liquor in the institute, cheating in the examination and any unbecoming act may invite strict disciplinary action including expulsion from the institute.
8. Each student is expected to observe the college dress code strictly.
9. Each student is expected to be present regularly in the college. Name will be struck-off if a candidate absentes himself continuously for five days. Candidate can seek re-admission after satisfying the Principal.
10. No student is permitted to undertake any part time/ whole time job during the course of study.
11. No student is allowed to put poster in college campus or notice board and to hold assembly in college premises or to address on unauthorized assembly in the college campus.
12. Any student causing loss to the college property will be penalized and the students concerned will have to replace or get the same repaired at his/her own costs.
13. Food, breweries and any type of drink are not permitted in lab/ class rooms.
14. Students are not allowed to leave the college campus during teaching hours without prior permission.
15. Parents will be intimated about the progress of their ward periodically through report card and personal feedback.
16. Every student must always carry with him/her duly completed identity card.
17. The preparing of Video and Reels are totally prohibited in the college campus.
18. Dress code will be compulsory both for boys and girls and penalty/fine may be imposed if they do not follow dress code properly

CURBING RAGGING IN THE INSTITUTE

Ragging in institute is strictly banned according to the judgments and directions of Hon'ble Supreme Court of India, Himachal Pradesh University and guidelines issued by UGC in this regards. The following guideline will be observed to prevent incident of ragging in the institute.

1. Every candidate seeking admission will give undertaking duly printed on the application form that he/she will not indulge in ragging and if found guilty he/she will be liable for punishment. Similar undertaking will be obtained from the parents/guardian of the applicant.
2. Anti Ragging committees has been constituted in the college.
3. Whenever a ragging incident is brought to the notice of the college authorities, the disciplinary committee will hold an enquiry into the incident.
4. If any student is found guilty of ragging, after the enquiry the he/she will be punished accordingly. The punishment may include:-
 - i. Expulsion from the college
 - ii. Suspension from the classes
 - iii. Fine with a public apology
 - iv. Withholding scholarship or other benefits
 - v. Debarring from the representation in events
 - vi. Suspension or expulsion from hostel or mess.
 - vii. Legal proceeding under criminal law shall be initiated.
5. If any student is found guilty of ragging incident occurred in the past then he /she may be expelled from the institution.



VACATION SCHEDULE

Summer Vacation	18-06-2024 to 12-07-2024	25 days
Diwali Breaks	29-10-2024 to 02-11-2024	05 days
Winter Vacation	01-01-2025 to 04-02-2025	35 days

Note:-1. All dates mentioned are tentative and subject to change as per notification by H P University/S.P. University and Director of Higher Education.
2. Subject base class tests/ quizzes/ seminars/presentations to be conducted every month

Note:- When the directions are received from the higher authorities, the curriculum of NEP 2020 will be implemented in the college.

FACILITIES:

National Service Scheme (NSS):

NSS has a pivotal role in inculcating the value of social service and a sense of responsibility towards society. Our college has one unit of NSS. To earn a certificate of service, a volunteer needs to devote 240 hours of service. Participation in 7 days camp is mandatory.

Eco club:

Eco club plays an important role to sensitize students towards the nature and eco-friendly environment.

Rovers and Rangers:

Rovers and rangers aim to make the students socially aware, helpful and self-reliant. They participate in many social activities. Admission to it will be based on the ability and commitment of a student.

Red Ribbon Club:

The purpose of this club is to create awareness about HIV/AIDS through service, education and philanthropic events. Students are urged to join the club to enhance a joint battle against this incurable disease.

Career and Counselling / Guidance Cell:

The members of this cell organize many professional lectures for the final year students to give them a good exposure to their prospective career opportunities after completion of graduation.

Cultural Committees for HPU Youth Festival - I-IV groups:

The cultural committees are meant to nurture various abilities of students so they can perform to their best capacity in the H.P. University Youth Festival. Students are prepared for Elocution, Painting, Rangoli, Cartooning, Quiz, Dance, Music, Singing, Drama and Skit.

Sports:

Students who are good sportsmen/women are given ample training, coaching by the department of physical education. Such players

then go on to perform well in the H.P. University inter college/university championship. Training is given in all games. Athletic meet is organized each year in the campus.

NeugalDhara:-

Each year the college publishes a literary magazine entitled Neugal Dhara. Its simple purpose is to give expression to the students who are blessed with the gift of writing, be it an essay, a poem, a short story, snippets of various kinds and informative pros piece. It also hones the editing skills for students who are chosen as its editors.

Parents and Teacher Association (PTA):

Parents, being one of the stakeholders in education have been assigned to participate as well as play an advisory role in the functioning of college. Regular meetings of PTA are held to deliberate on the issues related to the development and welfare of the students.

Annual Prize Distribution Function :

At the end of the academic session, college organises the annual prize distribution function. Students who score the first, the second and the third positions in the aggregate and the first and the second positions in the individual subjects in the annual exams are awarded with prizes and certificates. These are also awarded for the winners, outstanding performances in H.P. University, Youth Festival and Sports Championship and for outstanding services in all clubs and societies.

Scholarships:

Eligible and deserving students can avail a number of scholarships that are provided by our Government under various schemes. A student has to apply for it on prescribed form that can be obtained from the office of college. It should be supported by the relevant documents of education qualification etc. and be duly verified and attested by a competent authority. A committee has been formed to

look in the matter of the award of scholarships. The following scholarships can be availed: Indira Gandhi ChhatravritiYojna Merit Scholarship, Kalpana Chawla Chhatravriti Yojna Merit Scholarship, IRDP Scholarship, Scholarship to the children of Armed Forces Personnel killed, disabled in action, Post Matriculation Scholarship, Scholarship to SC/ST/OBC students and National Merit scholarship.

Subject Councils:

The College gives opportunities to foster up the discipline specific potentialities of students. Thus college invites you to be a part of the following subject councils.

1. *Chandradhar Sharma Guleri Hindi Literature Council*
2. **Naipaul English Literature Council**
3. *Amrtya Sen Economics Council*
4. **Bhaskara Mathematics Council**
5. *Chanakya Political Science Council*
6. **Columbus Geography Council**
7. *Kalhan History Council*
8. **Commerce Council**

Women Development Cell:

On the directions of Hon'ble Supreme Court of India, the college has established a women development cell. Its objective is to redress grievances related to gender bias and sexual harassment against any girl student and the women staff of the college.

Canteen:

College has newly constructed canteen which provides breakfast, Lunch, tea and snacks. The canteen has ample place for sitting and dinning. It is located within campus and on the considerable distance from the classrooms.

Gym:

College provides Gym facilities within the campus. A well-maintained Gym with basic amenities like Treadmill, Dumbbells, Bench

Press (Incline, Flat & Decline), Leg Pulling down, Leg Curl Extension etc. are provided.

Smart Class Rooms:

The College has three smart class rooms synced with smart ICT equipment like touch screens and podium, with audio-video connectivity. These rooms have high speed internet connectivity, trending software and commodious infrastructure.

Seminar / Webinar Room:

College has well-furnished seminar / Webinar / conference room equipped with modern interactive panel, camera, audio visual aids and round table and chairs.

Multi-Purpose Hall:

College has multipurpose hall characterized with Podium, Projector, White Screen, CCTV Cameras, Two dressing rooms and ample seating capacity for students and guests. This hall is also used to conduct examinations and various functions of academic as well as non-academic purpose.

NAMESTRUCKOFFANDRE-ADMISSION:

- I. If a student willingly remains absent continuously for 06 days without sanction of leave, his/her name will be struck off from the College as per the rules. He/she will have to seek re-admission on the recommendation of the subject teacher concerned.
- II. Re-admission will be allowed within the next 06 days by paying the re-admission fee and absence fine as per rules, subject to the approval of Principal.
- III. Re-admission fee is Rs.500.

There will be no new admission for the third time Character/migration certificate(s) issued by the institution shall have an entry apart from that of general conduct and behavior to the effect whether the student had participated in ragging and in particular was punished for ragging. In case the applicant for admission is found to have indulged in ragging/ indiscipline in the past or if it is noticed later that he has indulged in ragging, admission may be refused or he/she shall be expelled from the institution forthwith.

For Himachal Pradesh University Act, statutes and ordinances as amended till date log in on university website www.hpuniv.nic.in (Right to information-H.P. University Act & ordinance, Vol-I, Vol-II, Vol-III).

Important Note: It is mandatory to every student to upload "Affidavit" of Anti-Ragging

- **Website Ragging is a Reprehensible Act under the Himachal Pradesh Educational Institutions (Prohibition of Ragging) Ordinance-2009.**

Activities





PARENT TEACHERS ASSOCIATION
(Registration no. _____)
MSCM Govt. College Thural Dist. Kangra (HP)
PTA MEMBERSHIP FORM:2024-2025



1. Name of Student (in Block letters):.....
2. Class/Semester:
3. Roll No.:
4. Father's/Mother's Name:.....
5. Permanent Home Address:.....
.....
With Telephone No. /Mob.No.(Parents):.....
6. Present Address of Father & occupation:.....
.....
7. Name of Guardian with Tel. No./Mob. No.(If any):
8. Guardian's Relation with the student:
9. Guardian's Occupation:.....
10. Name of Brother/Sister studying.....in the college(with
Class& Roll No.):

UNDERTAKING kindly enroll me as a member of the Parent Teachers Association for the session 2024-2025. I promise to abide by the rules and regulations of the Association as applicable from time to time. I also promise to attend all the meetings of PTA convened by college authorities. My donations to the PTA are voluntarily.

Signature of student

Signature of Parents/ Guardian



Maharaja Sansar Chand Memorial (MSCM) Govt. College Thural, Distt. Kangra (Himachal Pradesh)

ADMISSION FORM

BCA/PGDCA
Session-2024-2025

NOTE: Fill form in CAPITAL LETTERS only

Class/Semester of Admission: _____ (BCA/PGDCA)

1. Class Roll No..... (To be assigned by office)
2. Applicant's Particular Name(As in 10th Certificate):.....

Paste self-Photograph.

D.O.B	
Mobile Number	
Email ID	
Blood Group	
Aadhar Number	
State of Domicile	
Class Roll No.(For Old Students)	
Category(Gen/SC/ST/OBC)	
Sub-Category(IRDP/PWD/EWS)	
Minority Group (Sikh/Bodh/Paris/Muslim/Christian)	
Single Girl Child	YES/NO(Tick)
Bonafide Himachali	YES/NO(Tick)
Gender: Male/Female/Transgender	

3. a) Father's Name Sh.....
b) Mother's Name Smt.....
c) Parent's Mobile Number: _____

4. Permanent Address.....

.....

5. Guardian's Name & Address.....

.....

Telephone No./Mobile No.(Guardian):.....

6. a)University Registration Number(if allotted).....

b) Previous Class Roll No.(for old Students).

c) University Roll No.(for old Students)

d) Name of Brother/Sister studying.....in the college(with
Class& Roll No.):

7)Academic Record(Attach Attested copies of certificates)

Exam Passed	Year & Month of passing	Roll No. University/ Board	Marks obtained	Max Marks	%age of Marks	School/ College & Board /University	Subject offered
Matriculation							
+2							
BCA 1stsem/PGDCA 1 st sem							
BCA 2nd sem/PGDCA 2 nd sem							
BCA3rdsem							
BCA4thsem							
BCA5thsem							

List of Documents attached with Admission Form(Tick) ☒

Admission Form along with PTA form ☐
Class10th Certificate (Self attested Xerox) ☐
Class12th Certificate (Self attested Xerox) ☐
Character Certificate Original ☐
Previous Year/Semester Certificate (Self attested Xerox) ☐
SC/ST/Physically Challenged (PWD)/OBC/IRDP/BPL Sports/Cultural ☐
Himachali Bonafide (Self attested Xerox) ☐
EWS ☐
Single Girl Child certificate ☐
Gap certificate. ☐
Photocopy of Aadhaar card. ☐
If any other..... ☐

DECLARATION BY THE APPLICANT

- I am applying for admission with the approval of my parents/guardian.
- I will abide by the University/College rules and regulations. I have read the rules and regulations of CBCS RUSA system and I'm aware of the changed pattern of Examination.
- I have gone through the rules and regulations regarding ragging and discipline of the University /College (given in the College Prospectus) and here by solemnly affirm that I will not indulge in any act of ragging / indiscipline and that if I am found guilty of such offences as are covered under these rules, the decision of the college authorities will be binding on me.
- I shall abide to pay my college in time.
- I will be regular in my class and will complete 75% of the lectures delivered, failing which I will not be entitled to take University examination.
- I will appear in the house examination and fulfill all the conditions laid down by the University in this respect.
- I here by promise not to take part in political activity of any kind as a student.
- My admission will be provisional till approval by the University.
- Undertaking (if any).....

Date.....

Signature of Applicant

DECLARATION BY PARENTS

I, Father/Mother of Mr. /Ms. Solemnly declare that my son/daughter/ward is seeking admission in class with my permission, and I promise to pay all dues regularly as and when demanded. He/ She will not take part in any political, sub aversive or agitation or ragging activity. In case he/she is involved in any of the above activities, I shall abide by the action taken by the College authorities. I undertake the responsibility for the good behavior and conduct of my son/ daughter /ward. I shall personally look after his/her regularity in attendance, progress in studies and general behavior and keep in touch with the Principal/Class Teachers regarding all these.

Signature of Applicant

(Before Admission Committee)

Signature of Father

Date.....

ANTI-RAGGING PLEDGE

I.....student of class.....Of
MSCM Govt. College, Thural (Kangra) voluntarily pledge: That I will not indulge in Ragging in any form. That I will not tolerate Ragging in any form. That I will report any and every act of ragging that comes to my notice directly or indirectly to the Anti-Ragging Committee forth with. That my objective is to make MSCM Govt. College, Thural (Kangra) a ZERO RAGGING CAMPUS.

That I solemnly commit my self to this pledge on this day Signature of the student.....

Name:.....

Class:.....

Father's Name:.....

ANTI-RAGGING AFFIDAVIT

Vide H.P. University Notification No. 4-39/2009-HPU (Acad) dated 25th May, 2010, regarding curbing menace of ragging in Educational Institutions, the parents of the students are required to submit the affidavit at the time of admission containing undertaking as mentioned below :

I Father/ Mother of.....

.....seeking admission to the class ensure you that my son /daughter /ward will not indulge in any act of ragging or indiscipline in the college campus / hostel / anywhere outside the college campus. In case of any such violation strict disciplinary action may be taken against him/her as per the guidelines/ directions/Ordinance issued by H.P. Govt. from time to time and I will not interfere in any way in the action taken against my son/daughter/ward.

Signature of Parent..... Address.....

.....
Phone/Mobile Number).....

(FOR USE OF ADMISSION COMMITTEE)

Certified that all have been carefully checked from original certificates and found in order, that applicant has signed before mean that the applicant is RECOMMENDED/NOT- RECOMMENDED FOR PROVISIONAL ADMISSION.

Signature of Members

1).....2).....3).....

Signature of Convener(Admission Committee)

Signature of Principal

For Office use only

Fee received vide Receipt No.....Date.....

Signature of Fee Clerk

MSCM